

# West Oxford Community Primary School

## Parent Forum Meeting 20 January 2017

Andy (6) Clare (Head), Alice (3), Lynne (5), Sarah (6), Claudia(4), Amit(1), Matt (Caretaker), Stuart(2), Susannah (Governor), Rachel (governor), Jo (Office), Erin (reception), Laura (Teacher), Kate(5)

### Security

In order to keep the existing school gate it has been fitted with a magnetic lock and gas powered arm so that it will automatically shut in line with the school safeguarding policy. To open the gate press the green button labelled 'press for exit. The buttons are on the pillar to the left of the gate as you look at school. The school gate is open.

### Monday to Friday

7.45am – 9:00am For Whole School Drop Off 11:45am – 12:15pm For Nursery Drop Off and Pick Up Monday to Thursday 3:00pm – 6:00pm For Whole School Pick Up and Clubs Friday 3:00pm – 4:15pm For Whole School Pick Up and Clubs Outside of these times press the buzzer and staff in the office will let you in.

Do not prop the gate open, the security of a self-closing gate only works if we let it close. With the gate opening and closing it is particularly important to keep the entrance area clear so please move away from the entrance to catch up with other parents.

### Toilets and Hygiene

With the outburst of norovirus over the Christmas period within West Oxford we are all keen to stop it recurring. School will be addressing the proper use of toilet facilities and the importance of handwashing in assemblies and classroom activities. Help in reinforcing this with our children would be most helpful as in their rush to play some may be tempted to skip the handwashing. The Cleaning staff will also have the cleanliness of the toilets highlighted as a key area for cleaning.

### Reception & Nursery

We are sorry to be saying goodbye to Mrs Meeks and are looking for a suitable replacement. So far we have only had one applicant for the position so school are also using a recruitment agency. Miss Cheesman is very keen to get a permanent replacement to give the minimum disruption to the children in Nursery.

Drop off and pick off for Nursery is to continue in rear playground to help with the congestion inside school. Please be patient at pick up sometimes it can be troublesome to get 30 children with coats, hats, gloves and bags out promptly. Staff will bring out a board detailing what the children have/will be doing to help inform parents of the day's activities. All parents should still feel welcome to come and talk to the teachers about any issues. Feedback from parents is this new system is working well.

### School Vision

Following on from Parent questionnaire, staff and governor meetings the next step is to bring together staff, governors and parent forum members to discuss the school vision on Wednesday 1st February from 4pm to 5pm. Clare Bladen to provide childcare for the meeting.

We will report back on discussions to gain a wider parent perspective.

### A.O.B.

Progress of re-surfacing of the playground was requested, this action is currently with the governors.

Reminder that more parent forum members are always welcome, many classes share or have multiple representatives so come along if interested.

Future parent Forum meetings are at 9.15am in the staff room the meetings for the rest of the school year are 17th March, 5th May & 23rd June

Thanks to Andy for being the current chair he will be standing down after the next meeting so volunteers for chair are welcomed.

School response to Dogs in playground which had been raised as an issue by a concerned parent.

### Dogs at Drop Off

From today's newsletter:

Dogs on the playground at drop of and pick up As you know we are a dog friendly school. Rafa the Labrador comes to school with me every day and, when he's not fast asleep in his cage in my office, provides comfort and support to children who need an extra bit of quiet time and cuddles.

We also welcome our families' dogs onto the playground at drop off and pick up as we recognise them as part of peoples' families and this also encourages families to walk to school with their dogs and helps children learn how to be safe around dogs.

Some members of our community however have a fear of dogs and aren't comfortable being around them.

We therefore kindly ask dog owners to ensure that they;

- Keep their dogs away from the playground entrance and stand with them in an 'out of the way' place
- Avoid dogs becoming over excited
- Prevent dogs jumping up at people who they are not familiar with (if your dog jumps up we ask you to take them to a quiet area or off the playground).
- Ensure their dogs are supervised by an adult at all times.